

Chase fewer documents, post faster and give clients answers they understand.

We set up ChatGPT for Dubai accounting, bookkeeping and tax advisory firms. It works from your client lists, deadline calendar, document checklists, chart of accounts and letter templates, alongside the accounting software and email your team already uses. Your accountants stay in control: AI drafts, qualified people review and file.

For bookkeeping and accounting firms, VAT and corporate tax advisers, audit practices and outsourced finance teams.

A document reminder that clients actually answer

Sample client and deadline for illustration

Your accountant · drafted by AI

Hi Priya, a quick reminder for your Q3 VAT return. We're still missing: (1) September sales invoices, (2) the bank statement for account ...4471, (3) the receipt for the laptop purchase on 12 Sep. Could you send these by Thursday so we can file on time? A photo of each is fine.

Client

Sending now, the laptop receipt is in my email, will forward.

Does this sound like your firm?

Every deadline turns into the same race: chasing clients for documents, posting in a hurry, then explaining the numbers to people who aren't accountants.

"We're still missing..."

Days lost chasing invoices, statements and receipts before every VAT and corporate tax deadline.

Shoeboxes of receipts

Photos, PDFs and screenshots that someone has to read and code.

Clients who don't read letters

Technical explanations that create more questions than answers.

Month-end bottlenecks

Summaries and management commentary written late at night.

New rules, new questions

Corporate tax and e-invoicing questions from every client at once.

Partners do everything

Reviews, advice and client calls all wait for the same senior people.

Eight ways AI can help your accounting firm this month.

Each one is built on **your** checklists, templates, chart of accounts and clients. Your accounting software stays the ledger.

Deadlines

1. Document requests and reminders

Personalised lists of what each client still owes, before every deadline, in plain language.

TODAY

Staff chase clients one by one.

WITH AI

Clear reminders sent on schedule.

Bookkeeping

2. Receipts and invoices to entries

Photos and PDFs become suggested entries with VAT treatment and account codes for review.

TODAY

Manual reading and typing.

WITH AI

Draft entries ready to check.

Advisory

3. Plain-language client letters

Technical findings become short letters clients understand, with clear actions.

TODAY

Letters that confuse clients.

WITH AI

Clients act on your advice.

Reporting

4. Month-end summaries

Trial balance and variances become a commentary draft for management accounts.

TODAY

Commentary written late at night.

WITH AI

A first draft in minutes.

Tax

5. Corporate tax and VAT questions

Client questions answered from your firm's approved guidance notes, for an accountant to confirm.

TODAY

The same questions answered from scratch.

WITH AI

Consistent, reviewed answers.

Onboarding

6. Client onboarding packs

Engagement letters, checklists and welcome emails tailored to each new client.

TODAY

Onboarding done ad hoc.

WITH AI

Every client starts the same way.

Audit

7. Audit request lists and follow-ups

Prepared-by-client lists and follow-ups generated from your audit programme.

TODAY

Requests tracked in emails.

WITH AI

One clear list per client.

Management

8. Partner's weekly brief

Deadlines, missing documents and pending reviews across clients in one page.

TODAY

Status scattered across inboxes.

WITH AI

Partners see what needs them.

What your team would actually see.

Three everyday jobs. We can run any of these live with your own checklists and anonymised client documents.

Receipts to draft entries

From 3 receipt photos · sample

Date	Supplier	Account	VAT
03 Sep	Office supplies	Office expenses	5% recoverable
12 Sep	Laptop	Computer equipment (asset)	5% recoverable
19 Sep	Client lunch	Entertainment	Check recoverability rules

Review: entertainment VAT treatment flagged for the accountant to decide.

Missing documents tracker

Q3 VAT · 5 sample clients

Client	Missing	Reminder
Client A	Bank statement	Drafted
Client B	Sales invoices Sep	Drafted
Client C	Nothing	—

Reminders written in each client's preferred language and tone.

A technical point, explained simply

Sample client letter excerpt

Partner · drafted by AI

In short: your company is registered for corporate tax, and your first return is due nine months after your financial year ends. We'll prepare it from your year-end accounts. What we need from you: final December bank statements and the signed shareholder loan agreement.

Your firm's know-how, set up once and used for every client.

01

Your firm

Checklists, deadline calendar, chart of accounts, letter templates and approved guidance notes.

02

ChatGPT, set up for you

We turn that knowledge into reusable Skills inside your own ChatGPT workspace.

03

Accountants review

AI drafts requests, entries, letters and summaries. Qualified staff review before anything is posted, filed or sent.

04

Same tools as today

Your accounting software, email and portals stay as they are.

No new ledger. No loss of professional control.

Software stays the ledger

Entries are suggestions until an accountant posts them in your accounting system.

Qualified review

Tax positions, filings and advice are always confirmed by qualified people.

Client confidentiality

Client data stays in your own workspace, with access limited to the right team.

Volatile rules checked

Tax rules and deadlines are verified against current official guidance, not memory.

Start with one job. Grow when it proves itself.

One custom Skill

AED 97

One job built on your own material, for example your document reminder writer, receipt-to-entry drafter or client letter writer.

30-day refund, for any reason.

START

AED 3,500

For the partner and a small team.

- Document requests & reminders
- Client letters
- Onboarding packs

GROW

AED 7,500

For the whole practice.

- Everything in START
- Receipt-to-entry drafts
- Month-end summaries
- Tax question answers
- Team training

RUN

AED 15,000

For larger firms or several service lines.

- Everything in GROW
- Audit request lists
- Partner's weekly brief
- Approvals & access rules

START, GROW and RUN are implementation fees. OpenAI subscription charges and optional monthly support are separate. Scope counts are ceilings, not targets.

Let's try it before your next deadline.

closing

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